



Turtle Island Preserve, Inc. Volunteer Application Packet

Application Steps:

- ___ Complete entire application packet.
- ___ Include recent photograph of yourself
- ___ Include copy of current driver's license or ID card
- ___ Include copy of passport if you are a citizen of a non-USA country
- ___ Sign and have Liability and Nondisclosure forms notarized.



VOLUNTEER APPLICATION

(Please PRINT clearly)

Today's Date: _____

Name: First: _____ Middle: _____ Last: _____

Date of Birth: _____ *Circle One: Male / Female*

Email Address: _____ **Phone:** (____) _____

Address: _____

Emergency Contact #1: Name: _____ Relationship: _____

Phone - Cell: _____ Home: _____ Work: _____

Emergency Contact #2: Name: _____ Relationship: _____

Phone - Cell: _____ Home: _____ Work: _____

Medical History- *if you answer yes to any, please describe occurrences and list medications.*

Epilepsy: _____ Diabetes: _____ Asthma: _____ (if you have asthma, please plan on bringing 2 FULL inhalers)

Heart disease: _____ Bee-sting allergy: _____ History of Anaphylactic shock: _____

Other Allergies: _____

Describe what happens when contact is made with allergen: (*rash, hives, anaphylaxis, etc.*)

When is the last time participant had an allergic reaction: _____

Known allergy to any medications: _____

List All Current Medications: _____ Date of last tetanus booster: _____

Circle one - Vegetarian: YES / NO Any other dietary needs, physical or psychological problems, which might affect the safety of yourself or other members of the group, or other information necessary for my care and treatment: _____

Insurance policy for health, hospitalization or medical care: (If you do not have insurance-please circle: NONE

Name of insurer: _____ Policy # _____ Certificate/Group # _____

I verify that the above information is accurate and complete. In the event of my, or my child or ward's, injury or illness, I give the Turtle Island Preserve, Inc. staff and the medical staff at the facility to which I or they may be transported permission to render the medical treatment that the providers in their discretion elect to administer.

Legibly Printed name of participant: _____

Signature of participant: _____ Date: _____

If under 18 signature of parent/ legal guardian required: _____

Printed name(s) of both: _____ / _____ Date: _____



PERSONAL STATEMENT OF INTENT:

1. Why did you select Turtle Island Preserve, Inc. for your volunteer work?

2. What would you like to gain from this experience?

3. In what way will Turtle Island Preserve, Inc. benefit from your volunteering?

4. Describe any special skills you possess that you feel will be helpful as a volunteer:

5. What area would you like to volunteer in? Why?

6. Are there any special considerations or limitations that you would like us to keep in mind when reviewing your volunteer application?

Area of Interest: _____ Time Availability: _____

__ Monday	__ Tuesday	__ Wednesday	__ Thursday	__ Friday	__ Saturday	__ Sunday
Hrs: _____	Hrs: _____	Hrs: _____	Hrs: _____	Hrs: _____	Hrs: _____	Hrs: _____

Circle *when* you prefer to volunteer: Weekends – Weekdays - All Day/Overnight

Please specify your exact dates of availability and time you would like to commit to volunteering. Include your ideal start and completion dates, and any time constraints you already are aware of:



EDUCATION:

(Please Circle): Grades: 1 2 3 4 5 6 7 8 9 10 11 12 – GED (or high-school equivalency)

College Degrees Obtained or in Progress: _____

Describe any other Education Program or Special Trainings:

Current Employment Status: *(please check one)* ___ Employed ___ Unemployed ___ Retired

SKILL BANK: (Things you are already good at or have experience with - Please check all that apply)

<p>BUSINESS PROFESSIONALS: <input type="checkbox"/> Certified Public Accountant <input type="checkbox"/> Customer Service <input type="checkbox"/> Lawyer <input type="checkbox"/> Retail/Internet Sales <input type="checkbox"/> Other: _____</p>	<p>ADMINISTRATIVE SUPPORT: <input type="checkbox"/> Computer Programs <input type="checkbox"/> IT Support <input type="checkbox"/> Other: _____</p>
<p>SKILLED TRADES: <input type="checkbox"/> Landscaping <input type="checkbox"/> Auto Mechanic <input type="checkbox"/> Large Equipment Operator <input type="checkbox"/> Chef/Cook <input type="checkbox"/> Masonry <input type="checkbox"/> Construction <input type="checkbox"/> Carpentry <input type="checkbox"/> Machinist <input type="checkbox"/> Plumbing <input type="checkbox"/> Other: _____</p>	<p>NATURAL RESOURCES: <input type="checkbox"/> Environmental Education <input type="checkbox"/> Gardening/Horticulture <input type="checkbox"/> Landscaping/Landscape Architect <input type="checkbox"/> Alternate Forms of Energy <input type="checkbox"/> Chainsaw Use <input type="checkbox"/> Food Preservation <input type="checkbox"/> Hide Tanning <input type="checkbox"/> Other: _____</p>
<p>COMMUNICATION: <input type="checkbox"/> Graphic Design <input type="checkbox"/> Marketing/Promotion <input type="checkbox"/> Multimedia Production <input type="checkbox"/> Newsletter/Brochure <input type="checkbox"/> Publishing <input type="checkbox"/> Photography <input type="checkbox"/> Public Relations <input type="checkbox"/> Tour Guides <input type="checkbox"/> Video Production <input type="checkbox"/> Writing <input type="checkbox"/> Social Media <input type="checkbox"/> Other: _____</p>	<p>HANDCRAFT SKILLS: <input type="checkbox"/> Wood Working <input type="checkbox"/> Blacksmithing <input type="checkbox"/> Bead Work <input type="checkbox"/> Leather Work <input type="checkbox"/> Sewing <input type="checkbox"/> Candle Making <input type="checkbox"/> Knitting <input type="checkbox"/> Basket Weaving <input type="checkbox"/> Pottery <input type="checkbox"/> Other: _____</p>
<p>NONPROFIT ADMINISTRATION: <input type="checkbox"/> Fundraising <input type="checkbox"/> Grant Writing <input type="checkbox"/> Special Event Planning <input type="checkbox"/> Volunteer Recruitment and Training <input type="checkbox"/> Other: _____</p>	<p>CULTURAL ARTS AND ENTERTAINMENT: <input type="checkbox"/> Acting <input type="checkbox"/> Balloon Art <input type="checkbox"/> Band <input type="checkbox"/> Face Painting <input type="checkbox"/> Juggling <input type="checkbox"/> Music Instrument: Type _____ <input type="checkbox"/> Singing <input type="checkbox"/> Storytelling <input type="checkbox"/> Other: _____</p>



EMPLOYMENT/VOLUNTEER HISTORY: Starting with your most recent, list all positions and activities including self-employment, volunteer work, and all significant work-related experiences.

Employer:	Employment address:
Job Title:	Supervisor's Name and Telephone Number:
Dates Employed (mo/yr – mo/yr)	Reason for Leaving:
Duties:	

Employer:	Employment address:
Job Title:	Supervisor's Name and Telephone Number:
Dates Employed (mo/yr – mo/yr)	Reason for Leaving:
Duties:	

Employer:	Employment address:
Job Title:	Supervisor's Name and Telephone Number:
Dates Employed (mo/yr – mo/yr)	Reason for Leaving:
Duties:	

TWO CHARACTER REFERENCES (Other than / NOT Including family/relatives):

Name	Street/City/State/Zip	Phone/Email
		Home: Work: Email:
		Home: Work: Email:



Turtle Island Preserve, Inc. Agreement of Participants & Liability Release

WARNING - Under North Carolina law, a farm animal activity sponsor or farm animal professional is not liable for an injury to or the death of a participant in farm animal activities resulting exclusively from the inherent risks of farm animal activities. Chapter 99E of the North Carolina General Statutes."

WARNING - Under North Carolina law, there is no liability for an injury to or death of a participant in an agritourism activity conducted at this agritourism location if such injury or death results from the inherent risks of the agritourism activity. Inherent risks of agritourism activities include, among others, risks of injury inherent to land, equipment, and animals, as well as the potential for you to act in a negligent manner that may contribute to your injury or death. You are assuming the risk of participating in this agritourism activity."

I, the undersigned Participant, in **consideration** of the Turtle Island Preserve, Inc. instruction and experience in which I have voluntarily chosen to receive and participate, acknowledge and agree that:

1. I will be given **instructions**/materials designed to maximize the greatest practical degree of my health and safety.
2. I share in the responsibility for my health and safety during my participation in Turtle Island Preserve, Inc. activities and I voluntarily assume this responsibility.
3. I acknowledge and accept the risks of embarking on this project and adventure including potential damage to or loss of my property and damage to my person or loss of my life.
4. I am acting in reliance upon my **own judgment** and ability to determine if I am qualified to participate in these activities.
5. I certify that I am medically, physically, mentally, and emotionally **healthy** - sufficient to participate in the Turtle Island Preserve activities.
6. I certify that no **promise**, warranty, or representation has been made to me other than as set out in this written agreement concerning safety or liability.
7. I hereby bind myself, my guardians, attorneys-in-fact, heirs and assigns to **release**, make no claim against, and indemnify Turtle Island Preserve, Inc., its owner, employees, instructors and agents from all liabilities, losses, costs, damages, claims or causes of action of any kind arising from my participation in these activities or the negligence or intentional acts of the Turtle Island parties.

To **assist** me in executing my responsibilities, I agree to:

- A. **Cooperate** in assimilating all instructions and materials that I receive.
- B. **Comply** with all directions from Turtle Island instructors or employees.
- C. **Act** with awareness that I have bound myself as set out above.

I have read and **understand** this document and agree that it will bind me, and any of my representatives, including those set out above.

Legibly Printed Name of participant: _____

Signature of participant if 18 or older: _____ Date: _____

If under 18 years of age parent or legal guardian signature is required: _____

_____ Date: _____

Printed name of legal guardian: _____ relationship to participant: _____

PHOTO RELEASE:

Please write your **initials** here _____ to indicate your full consent for release of this participant's image to be used by Turtle Island for web/photo archive and promotional materials.

(Space for notary seal)



Non-Disclosure Agreement / Confidentiality Agreement

THIS AGREEMENT is effective immediately by and between Turtle Island Preserve, Inc., and _____ (hence referred to as "Recipient" in the agreement below). (print your name here)

WHEREAS, Turtle Island Preserve, Inc. and Recipient, for their mutual benefit and pursuant to a working relationship which has been or may be established, anticipate that Turtle Island Preserve, Inc. may disclose or deliver to Recipient documents, financial records, components, parts, information, drawings, data, sketches, plans, programs, specifications, techniques, processes, software, inventions, and other materials, both written and oral, of a secret, confidential or proprietary nature, including without limitation any and all information relating to marketing, finance, forecasts, invention, research, design or development of information system and any supportive or incidental subsystems, and any and all subject matter claimed in or disclosed by any patent application prepared or filed by or behalf of by Turtle Island Preserve, Inc., in any jurisdiction, and any amendments or supplements thereto (collectively, "Proprietary Information"); and

WHEREAS Turtle Island Preserve, Inc. desires to assure that the confidentiality of any Proprietary Information is maintained;

NOW, THEREFORE, in consideration of the foregoing premises, and the mutual covenants contained herein, Turtle Island Preserve, Inc. and Recipient hereby agree as follows:

1. From the date hereof, Recipient shall hold in trust and confidence, and not disclose to others or use for Recipient's own benefit or for the benefit of another, any Proprietary Information which is disclosed to Recipient by Turtle Island Preserve, Inc. at any time. Recipient shall disclose Proprietary Information received under this Agreement to person within its organization only if such persons (i) have a need to know and (ii) are bound in writing to protect the confidentiality of such Proprietary Information. This paragraph 1 shall survive and continue after any expiration or termination of this Agreement and shall bind Recipient, its employees, agents, representatives, successors, heirs and assigns.
2. The undertakings and obligations of Recipient under this Agreement shall not apply to any Proprietary Information which: (a) is disclosed in a printed publication available to the public, or is otherwise in the public domain through no action or fault of Recipient; (b) is generally disclosed to third parties by Turtle Island Preserve, Inc. without restriction on such third parties, or is approved for release by written authorization of Turtle Island Preserve, Inc.; (c) if not designated "confidential" at the time of first disclosure hereunder, or is not later designated in writing by Turtle Island Preserve, Inc. within thirty (30) days from disclosure to Recipient to be of a secret, confidential or proprietary nature; or (d) is shown to Turtle Island Preserve, Inc. by Recipient, within thirty (30) days from disclosure.
3. Title to all property received by Recipient from Turtle Island Preserve, Inc., including all Proprietary Information, shall remain at all times the sole property of Turtle Island Preserve, Inc., and this Agreement shall not be construed to grant to Recipient any patents, licenses or similar rights to such property and Proprietary Information disclosed to Recipient hereunder.
4. Recipient shall, upon request of Turtle Island Preserve, Inc., return to Turtle Island Preserve, Inc. all documents, drawings and other tangible materials, including all Proprietary Information and all manifestation thereof, delivered to Recipient, and all copies and reproductions thereof. The parties further agree to the following terms and conditions:



- i. Any breach by Recipient of any of Recipient's obligations under this Agreement will result in irreparable injury to Turtle Island Preserve, Inc. for which damages and other legal remedies will be inadequate. In seeking enforcement of any of these obligations, Turtle Island Preserve, Inc. will be entitled (in addition to other remedies) to preliminary and permanent injunctive and other equitable relief to prevent, discontinue and/or restrain the breach of this Agreement.
- ii. If any provision of this Agreement is invalid or unenforceable, then such provision shall be construed and limited to the extent necessary, or severed if necessary, in order to eliminate such invalidity or unenforceability, and the other provisions of this Agreement shall not be affected thereby.
- iii. In any dispute over whether information or matter is Proprietary Information hereunder, it shall be the burden of Recipient to show both that such contested information or matter is not Proprietary Information within the meaning of this Agreement, and that it does not constitute a trade secret under the Uniform Trade Secrets Act or successor or similar law in effect in the State of North Carolina.
- iv. No delay or omission by either party in exercising any rights under this Agreement will operate as a waiver of that or any other right. A waiver or consent given by either party on any one occasion is effective only in that instance and will not be construed as a bar to or waiver of any right on any other occasion.
- v. This Agreement shall be binding upon and will inure to the benefit of the parties hereto and their respective successors and assigns.
- vi. This Agreement is governed by and will be construed in accordance with the laws of the State of North Carolina and the courts of North Carolina shall be the exclusive forum.
- vii. This Agreement is in addition to any prior written agreement between Turtle Island Preserve, Inc. and Recipient relating to the subject matter of this agreement; in the event of any disparity or conflict between the provision of such agreements, the provision which is more protective of Proprietary Information shall control. This Agreement may not be modified, in whole or in part, except by an agreement in writing signed by Turtle Island Preserve, Inc. and Recipient.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first above written.

Signature _____ Date _____

(Space for notary seal)



APPLICATION AGREEMENT:

* I certify that the information contained in this application is correct and complete to the best of my knowledge.

* Acceptance as a volunteer at Turtle Island Preserve, Inc. is contingent upon satisfactory completion of all pre-placement procedures which includes, but is not limited to, an interview, verification of references, criminal background check and participation in a volunteer orientation.

* I realize that misrepresentation of facts will be cause for rejection of this application. In the event of placement in the volunteer program, falsification of any information on this application will be cause for dismissal.

* I authorize Turtle Island Preserve, Inc. to investigate the information provided on this application. I will hold no person liable for giving or receiving information with regard to these investigations.

* I agree to abide by the policies and codes of conduct of Turtle Island Preserve, Inc. which will be discussed during Volunteer Orientation.

* I authorize Turtle Island Preserve, Inc. to use recordings of me while on the preserve for marketing, public relations, recruitment, and/or educational purposes, and I waive my rights to compensation for these uses. The term "recording" means visual moving/digital images or still photography in any format such as audio, videotape, electronic, or mechanical means of recording and reproducing images & sound.

* I, (print your name here), understand and acknowledge that, upon both my successful completion of the volunteer placement process required by Turtle Island Preserve, Inc. and the receipt of approval from Turtle Island Preserve, Inc. Volunteer Coordinator or other representative, I will become a 'volunteer'. As a volunteer, I acknowledge that I will not receive compensation for services.

* I understand that Turtle Island Preserve, Inc. reserves the right to dismiss me from my position as a volunteer should a situation arise in which I do not meet the requirements outlined in this application and/or during Volunteer Orientation.

Printed Name

Signature of Applicant

Date

*Thanks for taking the time and investing the energy in completing this volunteer application packet. Once you have gotten it filled out completely and had the required notarization, please snail mail it in with a copy of your photo ID to the Turtle Island office at the address below. If you have any questions or need to speak with us directly – please send an email to: volunteer@turtleislandpreserve.com. Or just call (828) 265-2267
We look forward to getting to know you!*